

**ELECTION COMMISSION OF INDIA**  
Nirvachan Sadan, Ashoka Road, New Delhi- 110 001

No. 579/Printing/2015/Communication

Dated: 3<sup>rd</sup> August, 2016

To

1	M/s Sona Printers Pvt, Ltd., F 86/1, Okhla Industrial Area, Phase-1, New Delhi – 110020 Email: print@sona.in	2	M/s I G Printers Pvt. Ltd., 104, DSIDC Complex, Okhla Industrial Area, Phase-1, New Delhi – 110020 Email: igprinter@rediffmail.com
3	M/s Holyfaith International (P) Ltd., Gulab Bhawan, 6, Bahadur Shah Zafar Marg, New Delhi-02 Email: praveen.singh@mbdgroup.com	4	M/s General Street Marketing Pvt. Ltd., C-3/317, 3 <sup>rd</sup> Floor, Plot No.-72, Milan Vihar, Indraprastha Extn, Delhi-92 Email: generalstreetm@gmail.com
5	M/s Royal Press, 1799, 2 <sup>nd</sup> Floor, Parsadi Gali, Kotla Mubarakpur, Opp. D-57, South Extn., Part-1, New Delhi -3 Email: royalpress2014@gmail.com	6	M/s Shakyam India Enterprises, Plot No. 170, Ground Floor, Patparganj Industrial Area, Delhi Email: rohitm@shakyam.com


**Sub:- Printing of 500 copies of Hindi Book “Rastriya Dastavage (2009-2014)”  
{National Document}– regarding**

Sir/Madam

Sealed tenders (as per annexure ‘A’) are invited from printer empanelled with the Commission for the printing of 500 copies of **Hindi Book “Rastriya Dastavage (2009-2014)” {National Document}**. The specification of the work is as follows:-


<b>No. of copies</b>	:-	500
<b>No. of pages</b>	:-	226 pages (excluding cover page)
<b>Size</b>	:-	7.02” x 9.93”
<b>Quality</b>		
(Inner pages)	:-	80 gsm imported Matt
(Cover page)	:-	200 gsm imported Matt
<b>Lamination</b>	:-	Matt lamination on cover
<b>Binding</b>	:-	Perfect & Section Sewing
<b>Printing</b>		
(Inner pages &	:-	Four Color
(Cover page)	:-	Four Color
<b>Cover Design and Inner page layout &amp; Design</b>	:-	Ready to print copy will be provided to the agency

2. In case of any change in the specifications mentioned above, the payment will be made on pro-rata basis. Interested firms may submit sealed tender till 01.00 PM by 12<sup>th</sup> August, 2016 (Friday), addressed to the under signed. Sealed tenders will be opened in room no. 308 at 02.45 PM on 12<sup>th</sup> August, 2016, Necessary terms and conditions are enclosed herewith. The tenders not fulfilling any of the enclosed terms and conditions will be summarily rejected. **Rate quoted should be inclusive of all taxes.**

  
(Pawan Diwan)  
Section Officer  
☎ 011-23052153

## Terms and Conditions

1. Sample of paper, as per specifications should be enclosed with tender.
2. The firm after allotment of job, will have to first submit proof for approval. If it is found that the job is not being done as per the required specifications and or if the terms and conditions are not met with, the Commission has the right to cancel the job assigned and to impose a penalty on the firm.
3. The Commission will not pay any advance to the firm. The firm will have carry out the entire job on its own and payment will be made only after satisfactory completion of job and submission of bill in this regard.
4. Time for completion of work is strictly 5 days from the date of approval of proof.
5. The Commission may cancel the order if the required items are not supplied in time or do not meet the specification envisaged by the Commission.
6. The Commission reserves the right to accept or reject any or all tenders without assigning any reasons thereof. The Commission can also modify the terms and conditions before giving job order.

  
(Pawan Diwan)  
Section Officer

