

ELECTION COMMISSION OF INDIA

Nirvachan Sadan, Ashoka Road, New Delhi

No. 590/Uniform/2013/Trg-II (Vol-II)

Dated 25th November, 2016

TENDER

Sealed tenders are invited for supply of 24 (twenty four) sets of winter suits and shirts with stitching. The rates may be quoted in prescribed format enclosed herewith.

The interested vendor may submit the tender document complete in all respects along with other requisite documents as mentioned in the tender notice in a sealed envelope super scribing "Tender for purchase of winter Suit". The tender must reach to the undersigned by **02.12.2016 up to 3:00PM.** The tender will be opened on the same day i.e. at 4:30 PM in Sanvidhan Hall at 7th floor, Nirvachan Sadan, Ashoka Road, New Delhi. The Vendor or his representative may also present, if they desire so. The sealed tender can also be submitted in the R & I Section located at the ground floor of the Nirvachan Sadan building.

Tender received after the due date and time shall not be accepted. The Election Commission of India will not be responsible for the postal loss/ delay.


(Binod Kumar)

UNDER SECRETARY (TRAINING)
Ph.011-23052151

Terms and Conditions

1. The firm should have PAN number and TIN number.
2. The firm should have registered office in Delhi within 5 (Five) km of radial distance from Nirvanchan Sadan.
3. The firm should have in house stitching facility. The firm will not sublet the work.
4. The payment to the firm will be made after satisfactory delivery of the suits.
5. The suits need to be delivered within 15 days of issue of the work order.
6. The Commission reserves the right to accept or reject any or all tenders without assigning any reason thereof and the firm will not claim any loss/damage on cancellation of the tender. The Commission may also modify the terms and conditions before giving work order.
7. The payment will be released through cheque only after deduction of TDS.
8. The fabric should be of reasonably good quality (Poly wool 50:50 ratio) of Raymonds or Reid & Tailor.
9. Sample of fabric should be enclosed in attached format and the tender will be rejected in absence of the same.
10. The no. of winter suits i.e. 24 is tentative only and the number may increase/decrease at the time of placing order to the firm. In such a case, the charges will be applied on pro-rata basis @ per suit & shirt.
11. The rate quotes by the firm should be including all taxes, if any. The work will be awarded based on the total quote of the firm.

Format

Name of Specification [Polywool 50:50 ratio]

Type	Sample (attached)	Rate per meter (INR)	Stitching charges (INR)	Total (For one set) (INR)	Total (For 24 sets) (INR)
Suits (Coat & pant) Colour-Blue/Black					
Shirt Colour-Blue/White					
Total (in words)					

*Note :- The rates should be quoted for the specific fabric only as mentioned above.