### **ELECTION COMMISSION OF INDIA**

Nirvachan Sadan, Ashoka Road, New Delhi-110 001 Tel.No.23052068

No.187/Misc./2015(Canteen-IGL)/ LET/ECI/FUNC/ADMN/2016

### **TENDER NOTICE**

Subject :- Quotations for supply and installation of "MRS & Internal piping for commercial

PNG connection in Nirvachan Sadan with OISD Standards and PNGRB guidelines -

regarding.

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Sealed quotations are invited under two bid system i.e. 'Technical Bid' and , Financial Bid' through Limited Tender Enquiry from the reputed vendors for supply, installation, testing & commissioning of MRS & internal piping and other fixtures for commercial PNG connection using pre-specified & approved material by IGL with OISD Standard and PNGRB guidelines in Departmental Canteen of Election Commission of India. The specifications covers all required material, fabrication, erection, inspection testing & commissioning upto MRS and internal piping from outlet of MRS to the appliances.

- 2. You are requested to submit two separate sealed envelopes superscripting "Technical Bid for supply, fabrication, laying and erection of and installation of internal piping for commercial PNG connection" and "Financial Bid for supply, fabrication, laying and erection and installation of internal piping for commercial PNG connection". Both sealed envelopes should be kept in a third sealed envelop supercripting "Quotation for installation of pipeline for connecting PNG connection in Departmental Canteen of Election Commission, in the name of "The Under Secretary (General Administration), Election Commission of India, Nirvachan Sadan, Ashoka Road, New Delhi." Quotation should reach latest by 3.00 p.m. on 24.10.2016 in Nirvachan Sadan, Ashoka Road, New Delhi. The Technical bid shall be opened on the same day i.e. 24.10.2016 at 4.00 p.m. in Room No.209-E by a Committee constituted for the purpose by the Commission, in the presence of bidders or their representatives who choose to be present. The Financial Bid of only those tenderers will be opened whose Technical Bids are found in order. The date and time for opening of Financial Bids shall be intimated separately. The Financial Bids shall be opened by the committee constituted for the purpose by the Commission in the presence of those qualified tenderers or their representative(s) who wish to be present on the spot at that time.
- 3. Interested party may inspect the site to ascertain the quantity of work require so that correct estimation can be given in the financial bid, before submitting the bids.

Yours faithfully,

Dated: 05.10.2016.

#### **ANNEXURE-I**

#### **TERMS & CONDITIONS**

- 1. The vendor will be liable for supply, installation, testing & commissioning of MRS & Internal piping and other fixtures for commercial PNG connection using pre-specified & approved material by IGL with OISD (Oil Industry Safety Directorate) Standard and PNGRB Guidelines. The specifications covers all required material, fabrication, erection, inspection, testing & commissioning upto MRS & internal piping from outlet of MRS to the appliances.
- 2. After completion of internal piping works, the vendor shall provide "Fitness Certificate" from approved Third Party Inspector (TPI) as per the PNGRB guidelines.
- 3. This office does not bind itself to accept the lowest quoted cost and reserves the right to reject any or all the documents received without assigning any reason whatsoever. Inadequate or incomplete tenders in any respect or the prescribed conditions are not fulfilled are liable to be rejected. Canvassing in any form by the tenderers/bidder will result in rejection of their tenders.
- 4. Detailed item-wise list of material/equipment(s) as per the pre-specified & approved by M/s.Indraprastha Gas Limited (IGL) and nature (consumable/non-consumable) thereof, make & model etc. to be used shall be provided while submitting the documents.
- 5. A copy of Government/Private firms, where such work for PNG commercial gas connection is executed earlier during last 3-5 years shall be furnished.
- 6. A copy of valid registration certificate under Govt. Service/Sell/VAT liabilities shall be furnished by the vendor alongwith the documents.
- 7. The bidder should have PAN No. Self attested copy of PAN Card is to be submitted.
- 8. The bidder should have minimum financial turnover of above Rs.25 lac each for last three financial years (2013-14, 2014-15 & 2015-16) alongwith the copies of Income Tax return of last three financial years ending 31<sup>st</sup> March, 2016 shall be submitted by the bidder.
- 9. The vendor should also have the experience of executing single order above Rs.10 lac in each of the above financial year.
- 10. The Earnest Money Deposit(EMD) of an amount of Rs.5,000/- (Rupees Five thousand only) shall be submitted by the bidder in the form of Demand Draft/Pay Order in favour of "Under Secretary, Election Commission of India, New Delhi".

- 11. The rates quoted by the bidder are deemed to be inclusive of all and any other incidental works required to complete the work and inclusive of all the taxes but excluding Service Tax. The Service Tax shall be quoted extra in the same price bid format.
- 12. The rates should be indicated both in words and figures. All entries in the Tenders must be written in ink or typewritten. Over-writing should be avoided. Corrections, if any, should be attested with signature by the bidder.
- 13. A copy of certificate authorizing for execution of such internal piping & other relevant work by IGL shall be furnished by the vendor, if available.
- 14. If, it appears that the product/material being supplied/used during execution of work is defective or of inferior description or otherwise not in accordance with the requirement or terms & conditions, the firm/contractor on demand of this office shall forthwith rectify the defects at his own cost or provide new product as per requirement/specifications. If the product or services are not as per industry standards, Election Commission of India would have right to take such action as deemed fit or at full discretion of the competent authority.
- 15. In case, the vendor/contractor fails to cope up with the terms & conditions or does not render satisfactory services during contract/warranty period whatsoever, the vendor contractor will be liable to abide appropriate penalty. In this connection, decision of the competent authority of this office shall be final and binding on the vendor/contractor.
- 16. The vendor shall not sublet the whole or part of the works, except where otherwise provided in the contract, without the prior written consent of competent authority of this office. Such consent, if given shall not relieve the contractor from any liability or obligation under the contract and he/they shall be responsible for the acts, defaults and neglects of any agents, his agents' servants or workmen as fully as if they were the acts, defaults or neglects of the vendor, his agents' servants or workmen.
- 17. The time schedule given for delivery, installation, testing & commissioning of the entire installation/system is to be strictly adhered to, as mutually agreed to or approval at his end. Any delay in delivery or installation etc. shall be rendered the contractor liable for liquidated damages at the rate of 2% per week subject to a maximum of three weeks and thereafter this shall have the option for cancellation of order and procure the item from any other service provider at the risk and cost of the vendor/contractor. In this regard, the decision of the competent authority of this office shall be final and also binding on the vendor/contractor.

- 18. All the complaints, which shall be unlimited, made by the authorized officer/officers/users concerned of this office throughout the contract/warranty period, shall be attended immediately. If any complaint is not attended within the stipulated time period, appropriate penalty, which shall be decided by the competent authority of this office shall be imposed till the completion of work/call closure.
- 19. If any defect(s) is(are) noticed or any complaint made by the users during the contract period, the levy of compensation for any dislocation of work due to delayed rectification or any other reason, will be decided by the competent authority of this office to enforce penalty claim from the vendor/contractor.
- 20. If for any reason, the contractor is not able to attend the complaints/problem, the job shall be got done from some other firm or from the open market at the risk and cost of the contractor and the expenditure incurred thereon shall be recovered from the vendor/contractor. This may also entail the termination of the contract.
- 21. The contractor shall at all times during the currency of contract conform to and comply with the regulations and bye-laws of the Government of NCT of delhi or Central Government or of this office and of all other local authorities, the provisions contained in the various labour acts enacted by the State Legislature and Parliament in force and the rules made thereunder including those under Minimum Wages Act, Workmen Compensation Act, Provident Fund Regulation etc., for welfare and protection of workers or for the safety of the public and other insurance provisions.
- 22. The contractor shall indemnify this office against any liability for compensation due to injury to his own workmen or to other persons inside the Nirvachan Sadan premises while executing any of the work(s) under the contract and for any damage to the properly.
- 23. The successful bidder shall have to give a Bank Guarantee as Security Deposit of an amount of Rs.15,000/- (Rupees Fifteen thousand only). The Bank Guarantee must be in the form of Bank Drafts/Bankers Cheques drawn in favour of "Under Secretary, Election Commission of India" from Nationalized Bank payable at Delhi. The Security Deposit shall be liable to be forfeited in case of failure to carry out the work to the full satisfaction of the Commission. The Security Deposit shall not carry any interest and will be released only after the completion of Guarantee/Maintenance period of one year from the date of actual completion of work.
- 24. The bidder must submit a declaration that no case is pending with the police/court against the proprietor/firm/partner of the company (Agency). As well as the bidder has not been suspended/blacklisted by any organization.

- 25. The completion period for the subject work shall be 30 days from the date of work order and all the arrangements including Third Party Inspection shall be completed within this period.
- 26. 100% payment for the work will be made after successful completion of the work and there will be no part payment at any stage. Taxes will be deducted as applicable as per Govt. Rule.

( RAJAN JAIN ) UNDER SECRETARY Tel.No.23052068

# **ANNEXURE-II**

# **FINANCIAL BID**

Name of work: Supply and installation of Internal Pipeline for PNG commissioning in Departmental Canteen of Election Commission of India.

| S.No. | Description of items  | Qty. | Unit | Specifications & make                               | Rate in figure (Rs.) | Total amount Rs.) | (in |
|-------|---|------|------|---|----------------------|-------------------|-----|
| 1.    | Supply, fabrication, erection, testing and commissioning of 50 mm dia. Seamless pipe of Tata/Jindal/ Maharashtra Seamless/ISMT A-106 Grade B standards schedule 40 and pipe fittings ASTM A234 WPB bands, MS angle, suspender, clamps, reducer, elbow, couplings with all accessories, hardwares, gaskets, bands MS angle, suspender, clamps, reducer, elbow couplings and flanges etc. of 2"C.S Seamless Pipe of reputed brand like including fittings like Elbows, Tee, Flange etc. to complete the work as per specifications laid down by gas agencies. All pipe flanges shall confirm to WNRF type and shall confirm to ASTM-A 105. The pipeline shall be painted with one coat of primer and two coats of Canary Yellow paint of approved make. The pipeline is to be tested by the norms of gas agencies, by Third Party as per IGL standards. |      |      | As per IGL specification/design codes and standards |                      |                   |     |
| 2.    | Supply, fabrication, erection, testing and commissioning of ½" Ball valve shall be forged carbon iron three piece design, sandwich pattern with body and end connectors of forged carbon steel to ASTm A-105, Ball and sternum of antistatic steel of Audco (L&T) make complete with all accessories to complete the work as per IGL standards.   |      |      | As per IGL specification/design codes and standards |                      |                   |     |
| 3.    | Supply, fabrication, erection, testing and commissioning of 2"valve single piece design, fire safe design to pressure class 150 ASA with body and insert of carbon steel to ASTM A216, GR. WCB ball and stern of SS316 of Audco (L&T) complete with all accessories to complete the work as per IGL standards.  |      |      | As per IGL specification/design codes and standards |                      |                   |     |

| S.No. | Description of items   | Qty. | Unit | Specifications & make                               | Rate in figure (Rs.) | Total<br>amount (in<br>Rs.) |
|-------|--|------|------|---|----------------------|-----------------------------|
| 4.    | Supply, fabrication, erection, testing and commissioning of 1"valve signed piece design, fire safe design to pressure class 150 ASA with body and stern of SS316 of Audco (L&T make) complete with all accessories to complete the work etc. as per IGL standards. |      |      | As per IGL specification/design codes and standards |                      |                             |
| 5.    | Providing and fixing of Pressure Gauge of H-Guru or equivalent make, including fabrication of all accessories to complete the work as per IGL standards.   |      |      | As per IGL specification/design codes and standards |                      |                             |
| 6.    | Providing and fixing of Steel Braided<br>Rubber Hose 1.5 mtrs Suraksha or<br>equivalent make including fabrication<br>of all accessories to complete the<br>work etc. as per the IGL standards.  |      |      | As per IGL specification/design codes and standards |                      |                             |
| 7.    | Scaffolding charges for erecting the PNG Pipeline from IGL MRS to Canteen at 3 <sup>rd</sup> floor as per IGL standards.   |      |      |   |                      |                             |
| 8     | Third Party Inspection charges of IGL approved TPI agency mandatory for obtaining approval of the pipeline.  |      |      |   |                      |                             |

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Date: Signature of Contractor with Seal