## **ELECTION COMMISSION OF INDIA**

Nirvachan Sadan, Ashoka Road, New Delhi-110001

No. 52/ECI/LET/FUNC/JUD/SDR/2017/VOL-I

Dated: 22<sup>nd</sup> February, 2017

To

The Chief Electoral Officers of All States and Union Territories.

Sub: Postal ballot papers returned undelivered- procedure to be followed.

Sir/Madam,

Rule-26 of CE Rules, 61 provides that if the postal ballot paper and the other connected papers sent by post is returned to the RO undelivered, the RO may re-issue them by post or may deliver it to the elector personally on a request being made by the elector. Thus, the postal ballot papers returned undelivered is to be re-issued if so requested by the elector concerned. In those cases, where postal ballot paper is returned undelivered, and there is no request for re-issue, the Returning Officer shall keep them separately in an envelope superscribed `Postal Ballot Papers Returned Undelivered'. The Returning Officer shall also maintain a day-to-day record of the number of such postal ballots returned undelivered. This envelope should also be sealed and kept in the safe custody of DEO along with the documents specified in subrule(2) of Rule 92 of CE Rules, 61. On the day of counting, the candidates should be intimated the total number of such postal ballot papers returned undelivered.

2. These instructions may be communicated to all District Election Officers and Returning Officers.

Yours faithfully,

(K.F. WILFRED)
PRINCIPAL SECRETARY