

Presidential Election/Immediate
By Special Messenger/Speed Post/Camp Bag



भारत निर्वाचन आयोग
Election Commission of India

निर्वाचन सदन
NIRVACHAN SADAN
अशोक रोड, नई दिल्ली-110001
ASHOKA ROAD, NEW DELHI-110001

No. 481/LET/ECI/FUNC/P.E.-BIEN/2017

Dated: 14th June, 2017

To

The Chief Electoral Officers
of all States and Union Territories.

Sub: Presidential and Vice-Presidential Election - Production and Inspection of documents -Direction.

Sir,

I am directed to forward herewith a copy of the Direction, dated June 2017 issued by the Commission under rule 37(2) of the Presidential and Vice-Presidential Election Rules, 1974, for your information and necessary action.

Yours faithfully,

(SUMAN KUMAR DAS)
UNDER SECRETARY

Copy together with a copy of the direction referred to at pre page forwarded for information to:

1. The Returning Officer for the Presidential Election and Secretary General, Lok Sabha, Parliament House, New Delhi.
2. The Assistant Returning Officers for the Presidential Election (Through Chief Electoral Officers).
3. The Secretary to the President of India, President Secretariat, New Delhi.
4. The Secretary to the Prime Minister of India, Prime Minister's Office, New Delhi.
5. The Secretary to the Government of India, Ministry of Law and Justice, Legislative Department, Shastri Bhavan, New Delhi.
6. The Secretary to the Government of India, Ministry of Home Affairs, New Delhi.



(SUMAN KUMAR DAS)
UNDER SECRETARY

**SECRETARIAT OF THE
ELECTION COMMISSION OF INDIA**

Nirvachan Sadan, Ashoka Road, New Delhi-110001

No. 481/LET/ECI/FUNC/P.E.-BIEN/2017

Dated: 14th June, 2017

DIRECTION

Sub-rule (2) of rule 37 of the Presidential and Vice-Presidential Elections Rules, 1974, provides that all papers relating to the election, other than the packets of ballot papers, whether valid or rejected, and their counterfoils and the packets containing the lists of electors marked in accordance with rule 14, shall be open to public inspection subject to such conditions and to the payment of such fee, if any, as the Election Commission may direct.

In pursuance of the said sub-rule (2) read with the Right to Information Act, 2005, the Election Commission hereby directs that: -

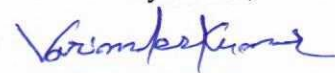
(1) **Inspection:**

- (a) Every application for inspection of the said documents shall be made in writing and shall contain the particulars concerning the record of which inspection is required.
- (b) An inspection of a document shall be allowed to any person applying for the same on payment of a fee of Rs. 5/- per hour of inspection or part thereof, (unless inspection is required to be made urgently in which case the fee shall be Rs. 10/- per hour or fraction thereof). The fee for inspection shall be credited to the head "**0070-Other Administrative Services etc. B-Election-Fees, Fines and Forfeitures**".
- (c) Inspection on an ordinary application shall be allowed on the day following the date on which the application is made or on a subsequent day and inspection on an urgent application, shall be allowed on the same day.

(2) **Certified Copy:** A certified copy of any said documents shall be given to any person applying for the same, on payment of fees at the same rate as is charged in the State for a copy of an order by a Revenue Officer. The procedure to be followed in respect of an application shall be the same as for a similar application made in respect of a case dealt with by a Revenue officer. The copying charges shall be credited to the head of account referred to above.

(3) No fee shall be charged when inspection or certified copy of a document is required for official purpose.

By Order,



**(VARINDER KUMAR)
PRINCIPAL SECRETARY**