

# ELECTION COMMISSION OF INDIA

Nirvachan Sadan, Ashoka Road, New Delhi-110001

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No. 22/2/2008/ERS

Dated 02<sup>nd</sup> April, 2009.

To

The Chief Electoral Officers of  
All the States / Union Territories.

Subject: Preparation of Marked copies of electoral rolls - Regarding.

Sir,

The Commission vide its letter dated 8<sup>th</sup> August, 2008 has issued comprehensive instructions about the integration, carrying out corrections, printing and sharing of photo rolls with political parties and contesting candidates. Instructions have also been given for preparation of "marked copy" of electoral roll to be used at the polling stations for conduct of poll. Now some queries have been received about how to prepare the marked copy of electoral roll for those parts of electoral roll for which auxiliary polling stations have been created after final publication of roll.

It is hereby clarified that wherever Auxiliary Polling Stations are created by bifurcating any part of the electoral roll after final publication, in such cases two copies of the electoral roll of that part shall be prepared for use as Marked Copy. In one of the copies to be used as Marked Copy in the Main Polling Station, the entries assigned to the Auxiliary Polling Station should be deleted by putting cross (X) mark by hand with ink across the relevant pages/part of the page. Similarly, in the part of the electoral roll to be used at the Auxiliary polling station, the alphabet "A" shall be appended to the Part number on the Part header and the entries assigned to the Main polling station should be deleted by putting cross (X) mark by hand with ink across the relevant pages/part of the page. The official entrusted with the work of preparing Marked Copy/working copies of electoral roll shall append his/her full signature on each page/entry, scored out by hand. In no case pages of the one part of roll should be detached to prepare marked copy of roll for the auxiliary polling station. It may also be ensured that the words "PB" or "EDC" is marked against all the concerned entries in both copies of electoral roll to be used as marked copy in main and auxiliary polling station.

Yours faithfully,

(Ashish Chakraborty)  
Under Secretary

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